



**SACHI A. HAMAI**  
EXECUTIVE OFFICER

## **COUNTY OF LOS ANGELES BOARD OF SUPERVISORS**

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### MEMBERS OF THE BOARD

GLORIA MOLINA

YVONNE B. BURKE

ZEV YAROSLAVSKY

DON KNABE

MICHAEL D. ANTONOVICH

February 19, 2008

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

### **CONFLICT OF INTEREST AND DISCLOSURE CODE (ALL DISTRICTS) (3-VOTES)**

#### **IT IS RECOMMENDED THAT YOUR BOARD:**

Approve the Conflict of Interest and Disclosure Code for Long Beach Community College District and recognize dissolution of Pacific Coast Joint Powers Authority to be effective the day following your Board's approval.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The recommendations are necessary in order to comply with the provisions of the Political Reform Act of 1974. In accordance with the Act, the Board of Supervisors must approve a Conflict of Interest and Disclosure Code for each local government agency for which the Board of Supervisors is the code reviewing body.

Pursuant to Government Code Section 87300, every agency must adopt and promulgate a Conflict of Interest and Disclosure Code that, as the code reviewing body for Los Angeles County, the Board of Supervisors must approve before the code can then take effect. In addition, pursuant to Government Code Section 87306, agencies are required to amend their Conflict of Interest Codes when such amendments are necessitated by changed circumstances.

#### **Implementation of Strategic Plan Goals**

Approval of the attached code broadly supports the County Strategic Goal of Workforce Excellence.

The proposed amendments to this Conflict of Interest and Disclosure Code have been thoroughly reviewed and approved by the code review staff in accordance with the procedures established by your Board.

### **FISCAL IMPACT/FINANCING**

Local governmental agencies must have a Conflict of Interest and Disclosure Code in which designated employees are required to disclose financial interests at a level appropriate to their decision-making authority. These employees make or participate in the making of decisions that may have a foreseeable material effect on a financial interest. Adoption of a Conflict of Interest and Disclosure Code deters potential conflicts of interest, thereby averting misuse of public funds.

The recommended action has no effect on budget revenues and expenditures.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The code review staff recommends that your Board approve the Conflict of Interest and Disclosure Code for the agency listed below, pursuant to Government Code Section 87300.

#### **Substantive Changes:**

##### Long Beach Community College District

- Modifies the Incorporation page to reflect the positions which will file directly with the Board of Supervisors' Executive Office.
- Delete Director, Contracting & Purchasing from the code due to reorganization
- Changes the titles of four (4) position
- Adding *Vice President, Human Resources; Director, Risk Services; Director, Bookstores and Food Services; Deputy Director, Planning and Construction; Deputy Director, Bond Construction Management; Deputy Director, Operations and Maintenance; and Contract Manager* to the code.

**Abolished Agency:**

Pacific Coast Joint Powers Authority

- Dissolve agency effective December 18, 2007.

**IMPACT OF CURRENT SERVICES**

Approving the attached Conflict of Interest and Disclosure Codes for these agencies will further the purposes of the Political Reform Act of 1974 and will require the individuals designated in each agency's code to disclose appropriate economic interests in their Statements of Economic Interests.

Respectfully submitted,



Sachi A. Hamai  
Executive Officer

SAH:DG:mg

Attachments (6)

c: Chief Executive Officer  
County Counsel

Conflict of Interest Code  
of the

**LONG BEACH COMMUNITY COLLEGE DISTRICT**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the District head; or his or her designee. The District shall make and retain a copy of all statements filed by its Board Members, Board of Trustees, and Superintendent-President and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The District shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

(6/02) (Rev.)

# **LONG BEACH COMMUNITY COLLEGE DISTRICT**

## **EXHIBIT "A"**

### **CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

### **CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

### **CATEGORY 3**

Persons in this category shall disclose all income and business positions.

### **CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

### **CATEGORY 5**

Persons in this category shall disclose all income from, investments in and business positions with any district employee, any agent or employee association representing any such employee, and business positions with, investments in or income from any entity owned or controlled by any such employee or any such employee's spouse or other financial dependent.

### **CATEGORY 6**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

# LONG BEACH COMMUNITY COLLEGE DISTRICT

## EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Board of Trustees Members	1, 2, 3
Superintendent-President	1, 2, 3
Executive Vice President, Academic Affairs	4
Vice President, Administrative Services	1, 2, 3
Vice President, Economic and Resource Development	4
Vice President, Human Resources	4, 5
Vice President, Student Support Services	4
Executive Director, Academic Computing & Information Technology	4
Director, District Facilities	1, 4
Director, Risk Services	2, 3
Director, Bookstores and Food Services	4
Deputy Director, Planning and Construction	1, 4
Deputy Director, Bond Construction Management	4
Deputy Director, Operations and Maintenance	4
Director, Finance and Purchasing	4
Contracts Manager	4
Buyers	4
Personnel Commissioners	5
Consultant	6

Effective:

PACIFIC COAST JOINT POWERS AUTHORITY  
(PCJPA)

MINUTES  
GOVERNING BOARD SPECIAL BUSINESS MEETING  
December 18, 2007

CALL TO ORDER

Meeting was called to order at 2:30 p.m.

ROLL CALL

Robert Rizzo, Angela Spaccia, Bruce V. Malkenhorst, and Willard G. Yamaguchi, present.

PUBLIC COMMENTS

None.

CONSENT CALENDAR

- a) Approval of Agenda;
- b) Approval of Minutes for the meeting held on June 28, 2006.
- c) Dissolution of PCJPA.

It was moved by Malkenhorst and seconded by Yamaguchi, and unanimously approved by the Board to approve the Consent Calendar. The PCJPA was officially dissolved by the Board.

COMMITTEE REPORTS

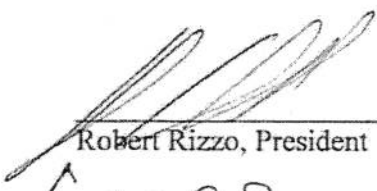
None.

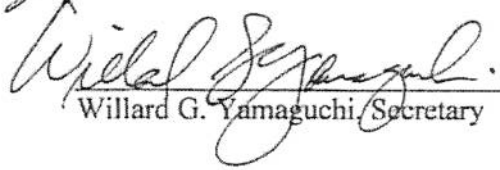
ADJOURNMENT

The Meeting was adjourned at 2:35 p.m.

Dated: December 28, 2007

Dated: December 19, 2007

  
Robert Rizzo, President

  
Willard G. Yamaguchi, Secretary